

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

DECEMBER 12, 2017

The Regular Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Dr. Critelli, Board President, at 7:00 P.M.

A. ROLL CALL

Dr. Critelli - President
Mr. Covin - Vice President
Mrs. George

Mr. Grant – 7:12 P.M.
Mr. Dangler
Mr. Zambrano

Mr. Parnell
Mrs. Widdis
Rev. Bennett – absent

Administrator's Present

Dr. Salvatore
Dr. Dudick

Dr. Freeman

Mr. Genovese

Also Present

Richard D. McOmbler, Esq., Board attorney

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Dr. Critelli, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

Motion was made by Mr. Dangler, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (D).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Rev. Bennett

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of November 28, 2017
- Executive Session minutes of November 28, 2017
- Regular Meeting minutes of November 29, 2017

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (E1).

Ayes (6), Nays (0), Abstain (1) Dr. Critelli, Absent (2) Mr. Grant and Rev. Bennett

E. **SECRETARY'S REPORT**

1. **BILLS AND CLAIMS – NOVEMBER 8 - 30, 2017 AND DECEMBER 1 - 15, 2017**

That the Board approve the November 8 - 30, 2017 and December 1 - 15, 2017 (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

Dr. Salvatore reviewed the Agenda with the Board.

Mr. Grant arrived at 7:12 P.M.

F. **GENERAL ITEMS**

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (F1 – H8), with the exception of G3 which was previously voted on.

Ayes (8), Nays (0), Absent (1) Rev. Bennett

1. **APPROVAL TO PARTICIPATE IN FUTURE READY SCHOOLS NEW JERSEY**

That the Board approve the following Resolution:

WHEREAS, the Long Branch Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education, and

WHEREAS, the Long Branch Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

THEREFORE BE IT RESOLVED, that the Long Branch Board of Education agrees to participate in the Future Ready Schools – New Jersey.

WE HEREBY APPOINT Bridgette Burt to be the district's liaison to the Future Ready Schools – New Jersey, who will report to the Board upon the completion of tasks for the certification program.

WE DO HEREBY RECOGNIZE that Michael Salvatore, Ph.D., Superintendent of Schools, will be the responsible agent at the district level to carry out the district's commitment for its schools to participate in Future Ready Schools – New Jersey.

WE AGREE TO follow through with the district's commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Rev. Bennett)
Date: December 12, 2017

F. **GENERAL ITEMS (continued)**

2. **APPROVAL TO GO OUT FOR AN ENERGY SAVINGS RFP**

That the Board approve for the School Business Administrator to go out for a Request For Proposal (RFP) to secure an energy savings company (ESCO).

3. **APPROVAL TO CHANGE DISABILITY INSURANCE PROVIDER**

That the Board approve/ratify the continuation of the employee disability plan with Hartford which has taken the place of Aetna effective December 1, 2017.

4. **APPROVAL OF GREATER LONG BRANCH CHAMBER OF COMMERCE SCHOLARSHIP**

That the Board approve the awarding of two (2) \$500 scholarships through the Greater Long Branch Chamber of Commerce's Community Fund to two (2) seniors in the form of a T-shirt Design Scholarship contest. The Chamber is requesting for two designs to be used on marketing collateral the Chamber will sell at events. The first design is for the City of Long Branch logo as well as an Oceanfest at Long Branch 2018 t-shirt. The parameters for the design will be available in the High School Guidance Department. The deadline for artwork is March 1, 2018.

5. **GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

Donated by:

Long Branch Public Library	Between 300-350 books
Monmouth University Bookstore	10 boxes of food
Jersey Shore Chapter of Continental Societies, Inc.	10 food baskets and turkeys
Windmill Franchise	6 meals to families; Meals for the High School State Champions football team
LB Fire Department	20 meals to families
Moriarty Family	\$50 in Shoprite Gift Cards

G. **PERSONNEL ACTION**

1. **APPOINTMENT OF BUILDING & GROUNDS SECRETARY**

That the Board approve the appointment of the following named individual as Building & Grounds Secretary:

ERIN DORRIAN, Building & Grounds Secretary, at \$45,668 effective pending release from current district no later than February 12, 2018. Replaces: Donna Cianflone (Acct.# 11-000-262-100-000-12-00) (UPC # 0923-12-OFB&G-SEC123).

G. **PERSONNEL ACTION (continued)**

2. **RESIGNATION - STIPEND POSITION**

That the Board accept the resignation of the following individual:

MICHAEL DENNIS, Boys Track Assistant Coach (Spring), effective December 6, 2017.

Dr. Salvatore discussed with the Board the stipend for Gary Vecchione. The Board agreed that in lieu of the \$10,000 stipend, Mr. Vecchione will receive a \$5,000 adjustment to his salary.

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (G3).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

3. **ANNUAL STIPEND POSITIONS – 2017-2018 SCHOOL YEAR**

That the Board ratify the salary adjustment of \$5,000 for Gary Vecchione in lieu of a \$10,000 stipend.

3a. **ANNUAL STIPEND POSITIONS – 2017-2018 SCHOOL YEAR**

That the Board approve/ratify the stipend positions as listed:

Equipment Operators

\$ 25.00/hr.

Veronica Billy, David Booth, Felicia Gadson, Michael Jones,
Matthew McDermott, Eric Peters, Robert Stout

AUDREY W. CLARK SCHOOL

Before/After School Activities Advisor/Tutor

\$ 24.21/hr.

Kristopher Parker

4. **FUNDED STIPEND POSITIONS - 2017-2018 SCHOOL YEAR**

That the Board approve/ratify the funded stipend positions as listed:

BEFORE/AFTER SCHOOL EXTENDED LEARNING PROGRAM (Title I funded)

MS Extended Day Program tutors

\$ 25.24/hr.

Sharyn Benetsky, Joseph Fakenenthal, Sara Harris, Angelica Hernandez,
MaryAnn Moriarty, Angela Napoli, Dana Noon, Vincent Vallese

HS Extended Learning Program - Algebra I tutors

\$ 25.24/hr.

Alissa Gallo, Lindsey Mading, Stefanie Matano, Kathryn Seibring,
Caterina Servidio, Alyssa Tavernise

HS Extended Learning Program - ELA tutors

\$ 25.24/hr.

Leslie Geraghty, Nora O'Neill, Kimberly Pagan, Danielle Schneider

G. **PERSONNEL ACTION (continued)**

9. **FINAL READING: Revisions for Sick Bank Policy**

That the Board approve the Revisions for the Sick Bank Policy as listed on **APPENDIX G-2**.

Policy 3432.1

Sick Bank – Teaching Staff Members

Policy 4432.1

Sick Bank – Support Staff

H. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX H-1**.

2. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX H-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX H-3**.

4. **RECOMMENDATION FOR STUDENT PLACEMENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR**

That the Board approve the following student for out of district placement and transportation for the 2017 - 2018 school year:

STEPPING STONE SCHOOL

BLOOMSBURY, NEW JERSEY Tuition: \$34,666.17/Student

Transportation

*Extraordinary Aide: \$29,025.00/Student

Effective Dates: 11-28-2017 to 6-30-2018

ID#: 5310607467, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one to one aide.

5. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT OF STUDENT FOR PLACEMENT AND TRANSPORTATION FOR 2017-2018 SCHOOL YEAR**

That the Board approve the termination of the following student placement and transportation for the 2017-2018 school year:

HARBOR SCHOOL

EATONTOWN, NEW JERSEY Tuition: \$55,512.00/Student

Transportation

*Extraordinary Aide: \$25,200.00/Student

Effective Date: 11-27-2017

ID#: 5310607467, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one-to-one aide.

H. **STUDENT ACTION (continued)**

5. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT OF STUDENT FOR PLACEMENT AND TRANSPORTATION FOR 2017-2018 SCHOOL YEAR (continued)**

HAWKSWOOD SCHOOL

EATONTOWN, NEW JERSEY Tuition: \$64,000.80/Full-time Student
Transportation
Effective Dates: 12-7-2017

ID#: 3050138674, classified as Eligible for Special Education and Related Services

6. **RECOMMENDATION FOR ATYPICAL HOMELESS STUDENT FOR PLACEMENT FOR 2017-2018 SCHOOL YEAR.**

That the Board approve the following homeless student for placement for the 2017-2018 school year.

PISCATAWAY TOWNSHIP SCHOOLS

PISCATAWAY, NEW JERSEY Tuition: 11,277.00/Student
Effective Dates: 9-6-2017 to 6-21-2018

ID#: 7811870725, non-classified student.

7. **PUPIL PERSONNEL SERVICES CONSULTANTS -2017-2018**

That the Board approve the Pupil Personnel Services Consultants for the 2017-2018 school year.

EDUCATIONAL AUDIOLOGY RESOURCES - Donna Merchant, Audiologist

Diagnostic

Audiologic Evaluation with Tympanometry	\$ 220.00/eval
Educational Report Additional	\$ 75.00/report
Central Auditory Processing Evaluation w/ AE	\$ 675.00/eval
Educational Report Included	
Classroom Acoustic Evaluation	\$ 950.00/eval
Sound Level Measures (SLM)	
*First Onsite Visit	
At Billable Rates - Additional onsite visits at billable rates	
FM Amplification Evaluation w/o A/E	\$ 175.00/eval
Functional Hearing Aid Evaluation	\$ 375.00/eval

Consultation Fees

Educational Audiologist	\$ 160.00/hr
On-site and/or in office – Includes FM Programming	
Billable rate pro-rated for email and phone consultations	
Includes meeting requests (IEP, 504, I&RS, Staffing)	
Report/Record Review	\$ 250.00/student
Half Day Workshop Fee	\$ 900.00/(3.5 hrs)
Full Day Workshop Fee	\$1,700.00/(6 hrs)
Basic In-service	\$ 350.00/(1hr)

H. **STUDENT ACTION (continued)**

7. **PUPIL PERSONNEL SERVICES CONSULTANTS -2017-2018 (continued)**

Other Services

Auditory Training	\$ 150.00/hr
Custom Earmolds for Hearing Aids	\$ 90.00/each
	\$ 180.00/pair

BAYADA HOME HEALTH CARE

Assistance with bus only	\$ 55/hr
One to One Services	\$ 56/hr for RN
	\$ 46/hr for LPN

8. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

November 29, 2017

ANNUAL STIPEND POSITIONS – 2017-2018 SCHOOL YEAR

HVAC (Licensed); Dean Chavez, Kenneth Jelks; \$4,200.00. This should have read \$4,500.

I. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Vincent Lepore
33 Ocean Terrace

Mr. Lepore - I have 2 concerns that I'd like to share with the Board. Point Pleasant Beach is in the process of passing an ordinance to preclude any marijuana sales within its borders based on the anticipation that the new Governor has suggested this as a revenue source. I strongly suggest that the Board of Education play a large part in the City's adoption of a similar ordinance. Also, I attended a City Council meeting where it was discussed that the Broadway developers were receiving a 30 year tax abatement and the City would receive \$23 million in revenue by way of PILOT. My concern is that the Board will not see a single dollar of those funds. There was a similar situation in Jersey City however through legislative involvement the Board was able to receive some of those dollars. I feel that the addition of 590 units down on Broadway will have an impact on schools.

Mr. Lepore gave a copy of the City ordinance #296-17 to the School Business Administrator and asked that perhaps the Boards auditor review the ordinance for its potential impact on the schools.

DISCUSSION

Recognition of the High School football team

Dr. Salvatore – Freeholder Tom Arnone would like to honor the High School football team by presenting them with a proclamation. The Mayor and City Council may want to do something similar. My office will work to coordinate the event.

DISCUSSION (continued)

National School Board convention

Dr. Salvatore asked the Board members if anyone was interested in attending the National School Board convention in San Antonio Texas, April 7 – 9, 2018. Mr. Dangler expressed an interest in going. Mr. Covin stated he might be interested in attending and he would get back to Dr. Salvatore at a later date.

ADDITIONAL DISCUSSION ITEMS

Dr. Critelli reviewed with the Board the discussion from the meeting of the ad hoc committee which was formed to research the moving of the Dr. Chattle fountain from City property to Board of Education property. The committee members discussed with the Board some of the history surrounding Dr. Chattle and the fountain. Through their research, in addition to the fact that he was the first Superintendent of our school district, they found many positive attributes associated with Dr. Chattle, The committee recommended to the Board that they accept the donation from the City.

Motion was made by Mr. Zambrano, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (9).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

9. **APPROVAL TO ACCEPT THE DR. CHATTLE FOUNTAIN FROM THE CITY OF LONG BRANCH**

That the Board accept the donation of the Dr. Chattle fountain from the City of Long Branch.

The Board continued their discussion as to the location of the fountain as well as some of the logistics to getting the fountain moved.

Dr. Salvatore suggested the Historic High School as the likely site, placed to the left as you are facing the building, closer to the building as opposed to the street. There will be some coordination required with the City to have it moved as well as constructing a cement pad to place the fountain on at the site.

Motion was made by Mrs. Widdis, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (10).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

10. **APPROVAL OF LOCATION FOR THE DR. CHATTLE FOUNTAIN**

That the Board approve the Dr. Chattle fountain to be located on the grounds of the Historic High School.

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (11).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

11. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 8:09 P.M.**

That the Board approve the following Resolution -

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **legal updates** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Rev. Bennett)
Date: December 12, 2017

The Board returned to open session at 8:50 P.M.

ROLL CALL

Dr. Critelli - President	Mr. Grant	Mr. Parnell
Mr. Covin - Vice President	Mr. Dangler	Mrs. Widdis
Mrs. George	Mr. Zambrano	Rev. Bennett – absent

Dr. Critelli presented Mr. Parnell with a plaque and thanked him for his many years of dedicated service to the Board and the children of Long Branch.

Mr. Parnell thanked the Board for the work that they do and the friendships that he has made and stated that he will continue to support the Board in any way he can.

J. **ADJOURNMENT – 8:52 P.M.**

There being no further discussion, motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board adjourn the meeting at 8:52 P.M.
Ayes (8), Nays (0), Absent (1) Rev. Bennett

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

BRITTANY DESANTIS, George L. Catrambone School teacher, effective January 2, 2018.
PIERRE JOSEPH, High School teacher, effective November 20, 2017.
DENISE ROSA, High School corridor aide, effective December 11, 2017.
NANCY VALENTI, Assistant Business Administrator/Assistant Board Secretary, effective December 5, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

MEGAN CAMPBELL, Middle School teacher, from January 23, 2018 to March 1, 2018.
LAUREN CRUPI, Gregory School teacher, from January 29, 2018 to February 12, 2018.
MARTHA DAZA-MARTINS, Joseph M. Ferraina Early Childhood Learning Center custodian, from December 29, 2017 to January 19, 2018.
MICHELE FALCO, Amerigo A. Anastasia School teacher, from March 14, 2017 to June 15, 2018.
CARLI GARLIPP, Joseph M. Ferraina Early Childhood Learning Center teacher, from January 19, 2018 to February 26, 2018.
ANDREA KELLY, High School teacher, from February 23, 2018 to March 20, 2018.
MARIA MACPHERSON, Alternative Academy custodian, from November 22, 2017 to December 8, 2017.
CAROL POSSIEL, Gregory School teacher, from December 12, 2017 to January 1, 2018.
KIMBERLY WILLIS, JMF Early Childhood Learning Center teacher, from January 2, 2018 to February 29, 2018.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

MICHELE FALCO, Amerigo A. Anastasia School teacher, from March 9, 2017 to March 13, 2017.
SOLEDAD NAVARRO, Alternative Academy instructional assistant, from December 13, 2017 to January 2, 2018.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

MEGAN CAMPBELL, Middle School teacher, from March 2, 2018 to June 15, 2018.
LAUREN CRUPI, Gregory School teacher, from February 13, 2018 to June 30, 2018.
CARLI GARLIPP, Joseph M. Ferraina Early Childhood Learning Center teacher, from February 27, 2018 to June 30, 2018.
ANDREA KELLY, High School teacher, from March 21, 2018 to June 30, 2018.
SOLEDAD NAVARRO, Alternative Academy instructional assistant from January 3, 2018 to January 13, 2018.
KIMBERLY WILLIS, JMF Early Childhood Learning Center teacher, from March 1, 2018 to June 30, 2018.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

TONYA GALISZEWSKI, High School teacher, from January 29, 2017 to April 11, 2017.

ANDREA KELLY, High School teacher, from September 1, 2018 to January 1, 2019.

JESSE ROSENBAUM, Middle School teacher, from January 2, 2018 to April 1, 2018.

Monthly HIB Report

Reporting Period - November 17, 2017 - December 12, 2017

Summary:

Total: Two (2) HIB investigations, two (2) confirmed

High School

One (1) investigation, one (1) confirmed

Middle School

One (1) investigation, one (1) confirmed

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID# 110650014 - EXTENDED

ID# 110650014 - EXTENDED

ID# 01002681

ID# 01003239

ID# 12001154

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID# 01002686